

## INVITATION FOR SEALED QUOTATION

NIC ASIA Bank invites sealed quotation from interested Company/Firm for **Procurement of Outsourced Oracle Database Administrator Support Service for Finacle.**

Interested Company/Firm can obtain RFQ Document from Bank's General Administration & Projects Management Department at Registered Office, Thapathali upon deposit of non-refundable RFQ Document fee of NPR 1,000/- (NPR One Thousand Only)

### Eligibility/Criteria:

- The applicant should be a registered entity under the applicable act.
- The applicant should have at least three years of experience in related field.
- The applicant should have annual turnover of at least NPR 5 Million in Latest Financial Year.

### Documents Requirement:

- Company/Firm Registration Certificate – Duly Notarized.
- Valid copy of PAN/VAT certificate – Duly Notarized.
- Valid copies of Tax clearance of latest Financial Year – Duly Notarized.
- MOA and AOA – Duly Notarized.
- Latest Share Register (Share Lagat) – Duly Notarized.
- Latest Director Register (Sanchalak Lagat) – Duly Notarized.
- Latest Company Update (Company Adhyawodhik) in case of firms Renewal from Department of Commerce/Industry– Duly Notarized
- Appreciation letter/ Reference letter issued by Commercial Bank(s)/ renowned corporate houses to back the claim of experience.
- RFQ document fee deposit voucher.
- Additional documents as mentioned in RFQ Document.

Sealed RFQ with required documents mentioned above are to be submitted within close of business hour on 15<sup>th</sup> April 2024 in the prescribed format. Sealed RFQ should be addressed to General Administration & Projects Management Department and must be submitted in person. Sealed RFQ received after the deadline will not be accepted.